eVENTURE®

GROUP OF SOCIETY

INSTITUTE FOR IT & PROFESSIONAL STUDIES

ISO 9001:2008 CERTIFIED

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AN INTRODUCTION:

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In our region there already exists scores of IT & Professional education providers, institutes which have been providing IT & professional education for years. But there is room for more, because the needs of all have not been catered to, especially of people belonging to the less privileged sections of the society. So, we at EVENTURE got together with a vision to promote IT and professional education amongst all sections of the people by providing education at really affordable fees. But only affordable fees is not our USP. Our courses have been designed by a panel of experts, exclusively for our region, keeping in mind the unemployment scenario (which is increasing day by day). Our courses should be instrumental in leading to the placement of the students. EVENTURE has been estd. Under the Societies Registration Act, XXI of 1860. EVENTURE is an ISO 9001:2008 Certified Organization. Since it's inception it focuses on bettering the quality of IT and professional education in and around North-East India.

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Norms of EVENTURE Applicable for Students

ADMISSION : Admission to a program leads to a Certificate/Diploma on the basis of Eligibility.

BATCH : It is the group of students registered for specific program or course that runs as per specified scheduled.

BREAK : Break facility provided to those students only who are appearing in academic examinations for a maximum of 2 months with the prior written approval of the centre head with attached Time Table. While on break, the Students must continue to make their installment as per the given schedule.

CERTIFICATE : A statement of completion of Program

DIPLOMA : A statement of completion and / or deemed completion of Program.

DROPOUT : A student who is fee defaulter or a student who absent for 15 consecutive days or 3 weeks without obtaining prior written permission from the centre head.

RE-REGISTRATION : Those student who are called Dropout want to continue course after a break have to pay 60% of Admission Fee & get continue the course.

EX. STUDENTS OF EVENTURE: A student who has completed the registered program and has the Certificate / Diploma for the same.

FEE DEFAULTER: A student who has not paid his/her installment by the 10th of the month in which it is due. Such student has to pay Rs. 10 as fine per day for the late payment of fees.

FEE & OTHER DETAILS : Any candidate registering for program at **EVENTURE** has to pay the following fees (subject to the program concerned):

1. Total Course fees(i.Admission Fee ii. Registration Fee iii.Maintenance Fee iv.Installment fee)

2. Examination Fee.

3. Re-registration Fee.(provided re-registration for drpout students)

4. Late payment fee (as fine provided late payment of fees)

MODULE :	A topic or a subject area within a course
PLACEMENT ASSISTANCE :	A service provided to enable eligible students to embark on a career.
SEMESTER :	Currently each semester consist of 6 month in normal mode in career series.
TRANSFER :	Transfer is a facility for student to enable movement from one centre to another centre. Transfer Fee applicable of Rs. 500/- to be paid by the student to the transferred centre.
BOOKING FEE :	Booking fee is a fee for reserving seat for forthcoming batch. Booking is valid for 30 days from the date of booking. Booking fee is non-refundable.
CANCELLATION OF ADMISSION :	A student whose admission has been cancelled will not be eligible for any service from EVENTURE. A Student's admission would be cancelled if student becomes a Dropout.
ATTENDANCE :	Students are expected to maintain 100% attendance for all session schedule for the batch in order to get benefit of the program. Parent/Guardian may be informed in case of irregularity of attendance. Dropout rules will be applied if there is continous absence of 15 days or more.
TRANSCRIPTION & CERTIFICATION :	Students who successfully clear the entire program as per the norms, would be awarded with Certificate/ Diploma mentioning the percentage of marks or grade obtained in the exam process. The students will not be awarded the Certificate / Diploma in case of any outstanding dues.

Short Term Courses

Duration: 3 Months

CERTIFICATE IN COMPUTER AUTOMATION (CCA)

- History & Fundamentals of Computer
- Microsoft Windows 7/XP
- Microsoft Disk Operating System (MS-DOS)
- Microsoft Office 2007
  - Microsoft Word
  - Microsoft Excel
  - Microsoft PowerPoint
- Internet Browsing & E-Mail Handling
- Hardware Concept

DESK TOP PUBLISHING (DTP)

- Microsoft Windows 7/XP
- Microsoft Word 2007
- DTP
  - Adobe Page Maker 7.0
  - Corel Draw 11
  - Adobe Photoshop 7.0/CS
  - Leap Office

CERTIFICATE IN ACCOUNTING (CIA)

- History & Fundamentals of Computer
- Microsoft Windows 7/XP
- Internet Browsing & E-Mail Handling
- Book Keeping & Accountancy
- Tally .ERP 9

SMART HAND (HARDWARE)

- History & Fundamentals of Computer
- Windows 7/XP
- MS-DOS
- PC Assembling
- Software Installation
- Networking

THIS SYLLABUS IS SUBJECT TO CHANGE ACCORDING TO THE LATEST TREND IN IT SECTOR

Software

Duration: 4 Months

SMART COMPUTER APPLICATION (SCA)

▸▸ History & Fundamentals of Computer
▸▸ Microsoft Windows 7/XP
▸▸ Microsoft Disk Operating System(MS-DOS)
▸▸ Microsoft Office 2007
  - Microsoft Word
  - Microsoft Excel
  - Microsoft PowerPoint
▸▸ Internet Browsing & E-Mail Handling
▸▸ D.T.P
  - Adobe Page Maker 7.0
  - Corel Draw 11
  - Adobe Photoshop 7.0/CS
  - Leap Office

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▸▸ History & Fundamentals of Computer
▸▸ Microsoft Windows 7/XP
▸▸ Microsoft Disk Operating System(MS-DOS)
▸▸ Internet Browsing & E-Mail Handling
▸▸ DTP
  - Adobe Page Maker 7.0
  - Corel Draw 11
  - Adobe Photoshop CS
  - Leap Office
▸▸ Book Keeping & Accountancy
▸▸ Tally .ERP9

THIS SYLLABUS IS SUBJECT TO CHANGE ACCORDING TO THE LATEST TREND IN IT SECTOR

Software

Duration: 6 Months

DIPLOMA IN OFFICE MANAGEMENT (DIOM)

Course Contents:

- ▸ History & Fundamentals of Computer
- ▸ Microsoft Windows 7/XP
- ▸ Microsoft Disk Operating System(MS-DOS)
- ▸ Internet Browsing & E-mail Handling
- ▸ Microsoft Office 2007
  - Microsoft Word
  - Microsoft Excel
  - Microsoft PowerPoint
- ▸ DTP
  - Adobe Page Maker 7.0
  - Corel Draw 11
  - Adobe Photoshop 7.0/CS
  - Leap Office
- ▸ Tally .ERP 9
- ▸ FrontPage & DHTML Using FrontPage
- ▸ Introduction to Computer Hardware & Software Installation

Software

Duration: 6 Months

DIPLOMA IN ACCOUNTING (DIA)

Course Contents:

- History & Fundamentals of Computer
- Microsoft Windows 7/XP
- Microsoft Office XP/2007 (Word, Excel, Access)
- Internet Browsing & E-mail Handling
- Book Keeping & Accountancy, Journal, Ledger, Trial Balance
- TALLY.ERP9
  - Accounts, Company Creation, Groups, Ledger
  - Voucher Creation (Contra, Payment, Receipt, Journal, Sales, Purchase)
  - Bill wise details, Cost Centers & Cost Categories, Debit & Credit Note
  - Purchase order processing and Sales order processing
  - Bank Reconciliation
  - Interest Calculations
  - Batch wise details, Godown, Bill of materials
  - Security control
  - Value Added Tax (VAT), Tax Deducted at Source (TDS)
  - Tax Collected at Source (TCS)
  - Income Tax (Basic Comcepts, Functions & Pereparation of Tax)
  - Service Tax
  - Pay Roll

THIS SYLLABUS IS SUBJECT TO CHANGE ACCORDING TO THE LATEST TREND IN IT SECTOR

Software

Duration: 6 Months

DIPLOMA IN WEB DESIGNING (DIWD)

Course Contents:

▶▶ **Introduction to Computer Fundamentals**

▶▶ **Introduction to Microsoft Windows 7**

▶▶ **Photoshop 7.0/CS**

▶▶ **HTML & DHTML**

▶▶ **Front Page**

▶▶ **Cascading Style Sheet 2**

▶▶ **VB Script**

▶▶ **Java Script**

▶▶ **XML**

▶▶ **ASP .NET**

Software

Duration: 7 Months

COMPUTER TEACHERS TRAINING PROGRAM (CTTP)

Course Contents:

▸ Introduction to Computer Fundamentals

▸ Operating System (Microsoft Windows 7/Linux)

▸ Microsoft Office 2007 / Open Office

▸ Internet Browsing & E-mail Handling

▸ HTML

▸ DBMS with Microsoft Access

▸ Visual Basic 2005

▸ Programming in C

▸ DTP
- Adobe Page Maker 7.0
- Corel Draw 11
- Adobe Photoshop 7.0/CS
- Leap Office

THIS SYLLABUS IS SUBJECT TO CHANGE ACCORDING TO THE LATEST TREND IN IT SECTOR

Software

Duration: 12 Months

DIPLOMA IN SOFTWARE ENGINEERING (DISE)

Course Contents:

1st Sem

- ▸ Introduction to Computer Software & Hardware
- ▸ Microsoft Windows 7/XP
- ▸ Microsoft Office 2007 (Word, Excel & PowerPoint, MS-Access)
- ▸ Internet Browsing and E-mail Handling
- ▸ Desk Top Publishing (Page Maker, Photoshop & Leap Office)
- ▸ Programming In C

2nd Sem

- ▸ RDBMS Concepts With SQL Server 2005
- ▸ Visual Basic 2005
- ▸ HTML & DHTML
- ▸ VB Script & Java Script
- ▸ Tally.ERP 9
- ▸ Group Discussion & Personality Development

THIS SYLLABUS IS SUBJECT TO CHANGE ACCORDING TO THE LATEST TREND IN IT SECTOR

Software

POST GRADUATE DIPLOMA IN COMPUTER APPLICATION (PGDCA)

Course Contents:

1st Sem

- History & Fundamentals of Computer
- Microsoft Windows 7/XP
- Microsoft Office 2007 (Word, Excel, PowerPoint & MS-Access)
- Internet Browsing and E-mail Handling
- Programming In C
- OOPS with C++

2nd Sem

- RDBMS Concepts With SQL Server 2005
- Visual Basic 2005
- Core Java
- Desk Top Publishing
  - Adobe Page Maker 7.0
  - Corel Draw 11
  - Adobe Photoshop 7.0/CS
  - Leap Office
- Tally .ERP 9
- Personality Development & Career Development skills

Software

Duration: 24 Months

POST GRADUATE DIPLOMA IN COMPUTER APPLICATION (PGDCA Adv)

Course Contents:

1ST SEM : DCA (DIPLOMA IN COMPUTER APPLICATION)
- ▸ History & Fundamentals of Computer
- ▸ Operating System (Microsoft Windows 7/XP, MS-DOS)
- ▸ Microsoft Office 2007 (Word, Excel, PowerPoint, Access)
- ▸ Internet and E-mail Handling
- ▸ HTML, FrontPage & DHTML Using FrontPage
- ▸ Programming in C
- ▸ Presentation

2ND SEM : ADCA (ADVANCED DIPLOMA IN COMPUTER APPLICATION)
- ▸ OOPS with C++
- ▸ Oracle 9i/10g
- ▸ Project
- ▸ RDBMS Concept With SQL Server 2005
- ▸ Visual Basic 2005

3RD SEM : HDCA (HIGHER DIPLOMA IN COMPUTER APPLICATION)
- ▸ Desk Top Publishing (DTP)
- ▸ Linux
- ▸ PC Assembling & Software Installation
- ▸ Tally .ERP 9
- ▸ Win NT Administration
- ▸ Core Java

4TH SEM : PGDCA (POST GRADUATE DIPLOMA IN COMPUTER APPLICATION)
- ▸ Java Script
- ▸ XML
- ▸ ASP .NET
- ▸ Personality Development & Spoken English
- ▸ Project
- ▸ VB Script
- ▸ Cascading Style Sheet 2

Hardware

Duration: 12 Months

ADVANCE DIMLOMA IN COMPUTER HARDWARE (A D C H)

Course Contents:

▸ **Overview of Software & Hardware**

▸ **Basic Electricity & Electronics**
Basic Concepts Of Electricity, Charge, Potential, Voltage, Current, Conductor, Insulator, Resistance, Inductor, Capacitor, Transformer, Semiconductor, Doping, Diode, Rectifier, Circuit, Transistor, Amplifier

▸ **Digital Electronics**
Number System & Various Codes
Logic Gates, Encoder, Decoder, Multiplexer, De Multiplexer, Flip Flop, Register, Microprocessor

▸ **PC Assembling**

▸ **Installation of OS & Application Software**   ▸ **Multibooting**

▸ **Uses of Operating System**   ▸ **Common Windows problem &**
(MS-DOS,WIN XP,WIN 7,WIN 8, Linux)   Troubleshooting

▸ **Hardware Troubleshooting**

▸ **Networking Technology**
Software & Hardware in Networks , Design issues & Data,
Peer to Peer , Client-Server Network, Installing Database in a Client-Server
Environment: Oracle 10g, SQL Server 2005 and Printer

▸ **Internet Connectivity**

▸ **Viruses, Anti Viruses and it's Utilities**

Hardware

Duration: 6 Months

Course Contents:

▸▸ Overview of computer Hardware and Software
▸▸ Memory Management
▸▸ System Resources
  • IRQ, DMA, Memory Address, I/O Address, Resource Conflict, Plug and Play concept
▸▸ Processor System
▸▸ Add on Cards, Cables and Connectors
  • Different Add on Cards (Identification in terms of I/O slot and connectors)
  • AGP, PCI Express, TV Tuner Card, Video Capture, SCSI, USB, NIC Five Wire
  • Internal Modem, Sound Card
▸▸ Drives
  • Hard Disk, Optical Disk Drive, Backup Drives
▸▸ Assembling
  • Mother Board and Components, Different Chipset, CMOS Battery, Types of Buses
  • Compatibility with Processor
  • Practical
▸▸ Installation
  • Operating Systems: Functions and Classification, CMOS setup, Booting, POST,
  • Partition and File Systems, Analyzing Hardware Requirements,
  • Installation of Operating Systems, Software Program & Multibooting.
▸▸ Introduction to Network
  • Need, Types and Architectures of Network Topology,
  • Network Media, and Cable media, Structured Cabling, Wireless media Network
  • Management & Security

Professional Courses

DIPLOMA IN COMMUNICATIVE ENGLISH & SOFT SKILLS (DCE&SS)

Course Contents: Duration: 3 Months

- Introduction to English Language
- Fundamentals of Grammar, Phonetics
- Public Speaking
- Interview Preparation
- Group Discussion, Written Communication
- Role Play & Activities for Speaking Practices
- Body Language
- Personality Development, Vocabulary Building

DIPLOMA IN MASS COM. & JOURNALISM (DMC&J)

Course Contents: Duration: 6 Months

- Mass Communication
- Interview Skills
- Advertising & Public Relations
- Evolution of Radio
- Writing for Radio
- Introduction to Television
- Writing for Television
- Top Ten Techniques of Better Photography
- Video Formats
- Camera Handling and Shot Composition
- Editing and Reporting
- Print Journalism
- Program Pattern of Radio
- Careers in Brodcasting
- Television News
- Digital and Optical Phothography
- Description of Parts

Professional Courses

Duration: 6 Months

DIPLOMA IN SKIN AND HAIR CARE(DSHC)

Course Contents:
- Introduction to the World of Beauty ▸ Natural Beauty Applicants
- Salon Management ▸ Sanitation and Hygiene ▸ Client Handling
- Removal of Superfluous hair
- Skin Care ▸ Types of Skin ▸ Skin care (Problems and Treatments)
- Bleach ▸ Facial ▸ Advanced Facials ▸ Mini face Lifting
- Anti Pollution ▸ Galvanic ▸ Anti Pigmentation
- Oily Skin treatment ▸ Pimples treatment ▸ Hair Care
- Types of hair ▸ Hair care (Problems and Treatments)
- Shampoos and Conditioners ▸ Rinse ▸ Colouring
- Highlightening ▸ Perming ▸ Straightening ▸ Dressing
- Cutting ▸ Hair fall & Dandruff Treatment ▸ Hot oil Therapy
- Make up (General, Day and Night, Party, Bridal)
- Mehendi (General, Arabic, Bridal) ▸ Nails ▸ Problems and treatment
- Manicure ▸ Pedicure ▸ Remedies to common beauty Problems
- Beauty Tips ▸ Health and fitness ▸ Food and Diet

DIPLOMA IN FASHION DESIGNING (DFD)

Course Contents:
- Introduction to the world of Fashion
- Colours Theory ▸ Measurements & Patterns ▸ Drafting
- Quality Assurance ▸ Stiching methods & application
- Basic Design Process
- Sewing,Garment ▸ Grading ▸ Draping
- Drafting ▸ Fashion merchandising

Modular Courses

Duration: 2 Months

▸▸ **Programming in C**

▸▸ **C++ with OOPS**

▸▸ **Visual Basic**

▸▸ **RDBMS with SQL Server**

▸▸ **Oracle**

▸▸ **Core Java**

▸▸ **Java Script &VB Script**

▸▸ **Tally .ERP9**

▸▸ **Linux**

▸▸ **ASP.Net**

▸▸ **PHP**

Professional Courses

DIPLOMA IN INTERIOR DESIGNING

Course Contents: **Duration : 6 Months**

▶▶ Introductrion ▶▶ House Types ▶▶ Halls & Stairs ▶▶ Design & Style
▶▶ Colour Pattern & Fabric ▶▶ The Living Room ▶▶ Lighting
▶▶ A view from the Road ▶▶ Floors ▶▶ Walls & Ceilings ▶▶ Wall Decoration
▶▶ Dining Room ▶▶ Windows & Windows dressing
▶▶ Furniture ▶▶ Kitchen and Utility ▶▶ Storage Display ▶▶ Exteriors
▶▶ Bedrooms for Audults ▶▶ Electricity ▶▶ Adding more space
▶▶ Bedroom for children ▶▶ Plumbing and Drainage ▶▶ Bathrooms
▶▶ The Home Office ▶▶ Disabled Living ▶▶ Feng shui

AUTOCAD

Course Contents: **Duration : 3 Months**

▶▶ Understanding the AutoCad Workspace and user interface
▶▶ Basic Drawing, Editing and Viewing Tools
▶▶ Organising Drawing Objects on Layers
▶▶ Inserting reuseable symboles (Blocks)
▶▶ Preparing a layout to be ploted.
▶▶ Adding Text, hatching and dimensions
▶▶ Model viewpoints, Proper space viewpoints
▶▶ Understanding external references ▶▶ The user cordinate system
▶▶ Getting started with 3D ▶▶ Creating solid Models ▶▶ Mesh Modeling
▶▶ Rendering and Animating Designs